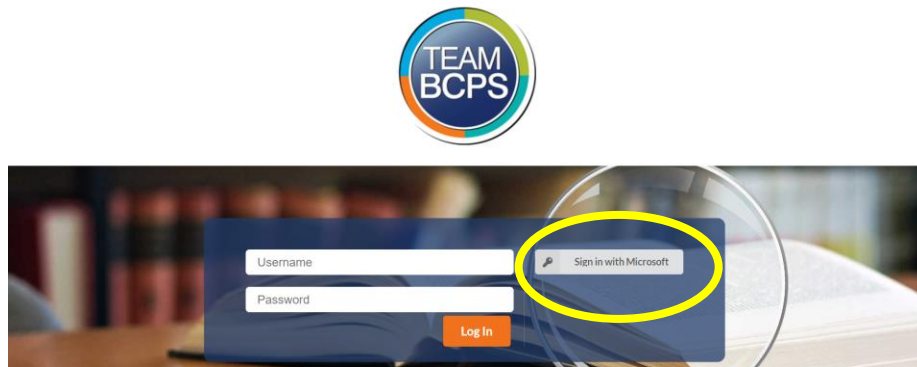


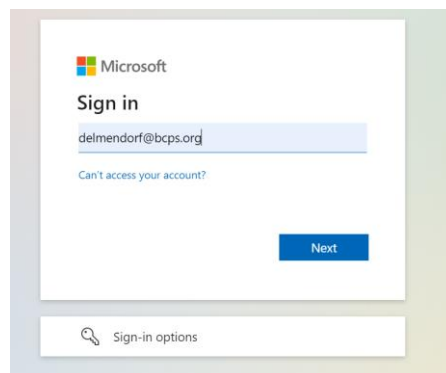
**Accessing a Student Schedule on Focus to
FIND ASSIGNED ROOM NUMBERS**

Step 1. Navigate to Focus - <https://baltimore.focusschoolsoftware.com/focus/>

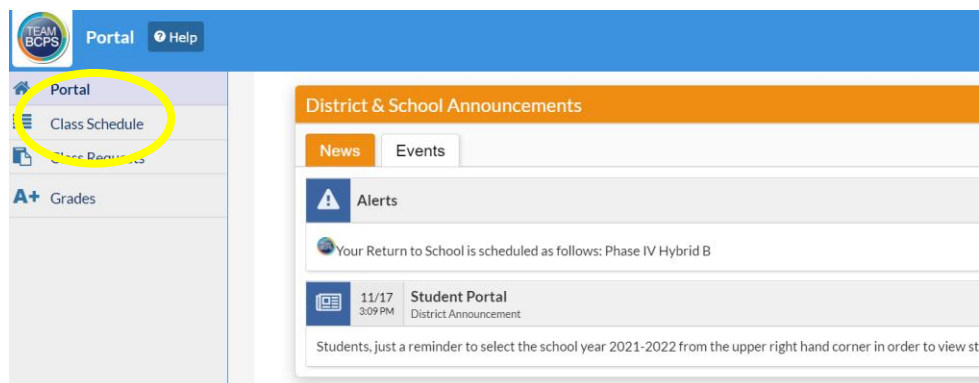
Step 2. Click on “Sign in with Microsoft” (see screenshot)



Step 3. Sign in with your STUDENT BCPS email address (username@bcps.org) and Password.



Step 4. Click on “Class Schedule” on the left navigation menu (see screenshot).



Step 5. Click on the “Marking Period 3” tab.



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Marking Period 1	Marking Period 2	Marking Period 3	Marking Period 4
01 - HR - ABC - 072 - Marissa E Clayton	HR00	072	A, B, C
01 - ABC - 005 - Marissa E Clayton	3226000	005	A, B, C
02 - ABC - 009 - Patricia M Chlan	1006005	009	A, B, C
03 - ABC - 002 - Deana M Giannelli	9897500	002	A, B, C
05 - ABC - 005 - Leslie D Klock	2506105	005	A, B, C
07 - ABC - 004 - Bianca L Salemi	2006005	004	A, B, C
09 - S1 - AC - 001 - Raymond R Heer	5506000	001	A, C

Step 6. Check the room number for corresponding classes in the “Room” column.

Room
15
15
LC4
GYM
04